

# PRIVACY POLICY

as at 26th March 2012

## PRIVACY AND YOU

At Epicentre we respect our customers and ensure that any information they give us is treated with equal respect and is held in the strictest confidence. Information provided will not be sold or distributed to any third party; you will not receive any unsolicited marketing material or business propositions from any other company.

## WHAT WE NEED FROM YOU

We collect the minimum amount of information needed to ensure that orders you place through our website are able to be completed and despatched without delay. You may also choose to provide us with information (such as names and email addresses) to enable you to manage your account with us.

## WHAT DO WE DO WITH YOUR INFORMATION?

Apart from using the details you give us to administer your orders, we may also use it to contact you with product information, contests, newsletters or similar.

## THIRD PARTY PROVIDERS

Shipping companies and freight forwarders will only be given your information as needed when you place an order with us. This is generally limited to details such as your address and contact telephone number to ensure prompt and accurate delivery.

## DO YOU KEEP MY CREDIT CARD DETAILS ON FILE?

Definitely not! You will need to re-enter your card details each time you place an order on-line. We submit your details to the appropriate credit card company via encrypted transmission to maintain your privacy and ensure security of information.